

STEPHANIE GRIFFIN MINISTRIES SPEAKER REQUEST INFORMATION

FEES

No speaker fees required but 100% of the cost of a \$\$\$ hotel, airfare, mid-size rental car, gas and meals for Stephanie and possibly her husband/traveling companion. A hotel room will be shared. A love offering is always helpful and appreciated.

BOOKING

Review information and then complete the required booking information.

Upon completion of this form, please email with scanned signature to Stephanie Griffin, at nomoresf@gmail.com or mail to this address: PO Box 361 Loma Linda, CA 92354. If you have any questions or concerns, please call 909 454-3711 or email the above address.

BOOK SIGNING

Please have one table for product and book sales and signing. Please provide someone who can help organize the book signing and with sales.

TRAVEL EXPENSES & ACCOMMODATIONS

The sponsoring organization is responsible for all travel expenses including airfare, mid-size rental car, \$\$\$ hotel (not a personal residence), and meals. A non- smoking hotel room must be booked and paid for prior to arrival. Rental car and meal reimbursement will be based upon submitted receipts after the event. Stephanie will make travel arrangements, including purchasing airfare. The organization booking the event will be notified of airlines/ flight numbers/times. Once received, the booking organization will reimburse Stephanie within two weeks for the cost of the ticket via check sent to her at this address: PO Box 361 Loma Linda, CA 92354.

PROMOTIONS

A free promotional pdf for creating material is available upon request. (Currently we have a poster and a bulletin insert template for your use upon request).

CANCELLATION POLICY

This agreement is binding on both parties and cannot be cancelled except as hereinafter provided. The organization and Stephanie Griffin mutually agree that all parties shall be released from any and all liability or damages hereunder if the organization or Stephanie Griffin is unable to fulfill the terms of this agreement due to an act of God, illness or physical disability of Stephanie Griffin, interruption or delay of transportation, or any other cause beyond the control of the parties. If, for any reason, Stephanie is delayed or cannot appear, she will promptly notify the organization to arrange a mutually agreeable change of date. If a change of date cannot be mutually agreed upon, the organization and Stephanie Griffin agree that this Agreement is cancelled.